



***SOCIAL SERVICES, HOUSING AND COMMUNITY
SAFETY SCRUTINY COMMITTEE***

1.00 PM FRIDAY, 12 JULY 2024

***MULTI-LOCATION MEETING - COUNCIL CHAMBER, PORT TALBOT
& MICROSOFT TEAMS***

All mobile telephones to be switched to silent for the duration of the meeting

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PART A

1. Chair's Announcements
2. Declarations of Interest
3. Minutes of Previous Meeting (*Pages 5 - 18*)
 - 21st March 2024
 - 18th April 2024
4. Annual Report 2023/2024 (*Pages 19 - 34*)

Part 1

5. To consider items from the Cabinet FWP
 - No public Cabinet Forward Work Programme items to be considered

Part 2

6. To consider items from the Scrutiny Committee Forward Work Programme
 - No scrutiny committee Forward Work Programme items to be considered.

Part 3

7. Performance Monitoring
No items for consideration.

Part 4

8. Selections of items for future scrutiny (*Pages 35 - 56*)
 - A) Cabinet Forward Work Programme
 - B) Scrutiny Committee Forward Work Programme
9. Urgent Items
Any urgent items at the discretion of the Chairperson pursuant to Section 100BA(6)(b) of the Local Government Act 1972 (as amended).

K.Jones
Chief Executive

Civic Centre
Port Talbot

Wednesday, 3 July 2024

Committee Membership:

Chairperson: **Councillor C.Galsworthy**

Vice **Councillor H.C.Clarke**
Chairperson:

Councillors: H.Davies, O.S.Davies, S.E.Freeguard, J.Jones,
A.R.Lockyer, A.Lodwig, P.D.Richards,
D.Thomas, D.Whitelock and C.Williams

Notes:

- (1) *If Committee Members or non-Committee Members wish to have relevant items put on the agenda for future meetings, then please notify the Chief Executive/Chair eight days before the meeting.*
- (2) *If non-Committee Members wish to attend for an item of interest, then prior notification needs to be given (by 12.00 noon on the day before the meeting). Non-Committee Members may speak but not vote, or move or second any motion.*
- (3) *For pre scrutiny arrangements, the Chair will normally recommend forthcoming executive items for discussion/challenge. It is also open to Committee Members to request items to be raised - though Members are asked to be selective here in regard to important issues.*

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Social Services, Housing and Community Safety Scrutiny Committee
(Multi-Location Meeting - Council Chamber, Port Talbot & Microsoft Teams)

Members Present:

21 March 2024

Chairperson: Councillor C.Galsworthy

Vice Chairperson: Councillor H.C.Clarke

Councillors: H.Davies, S.E.Freeguard, J.Jones, S.Rahaman, P.D.Richards and D.Whitelock

Officers In Attendance R Davies, J.Hodges, C.Howard, A.Jarrett, A.Thomas, K.Warren, Wellington, A.Bradshaw, L. Morris, S.Waite, C.Jones, Ms.N.Aleksanyan, D.Bartley, D.Harding, Low, S.McCluskie, N.Jones, E.O'Brien, H.Short, V.Smith, M.Weaver, R.Griffiths, D.Thomas, M.Edwards, S.Jones and P.Chivers

Cabinet Invitees: Councillors J.Hale, S.Harris and A.Llewelyn

1. **Chairman's Announcements**

The Chair welcomed everyone to the meeting.

It was confirmed that the committee would be scrutinising items 7, 8, 9, 10, 15 and 18 from the Cabinet Board Agenda.

2. **Declarations of Interests**

There were no declarations of interest received.

3. **Minutes of the Previous Meeting**

The minutes of the meeting held on 25th January 2024 were approved as a true and accurate record.

4. **Information Sharing in Respect of the Transition Process Between Children and Adult Services**

Officers provided an overview of the report contained within the agenda pack.

Members asked officers if there were any gaps in provision to help young people with complex needs transition to adult services.

The Head of Children Services stated the importance of having an experienced workforce across Children's and Adults Services to support vulnerable young people and manage risk. The panel will help to support the whole directorate in identifying and supporting young people through the transition period and recognising where support can be decreased. Officers advised members that several different work streams have been established, staff meet to establish if plans are appropriate and to identify available resources and gaps. It was noted that young people may be in residential care for a variety of complex reasons, some with a need for high packages of care.

Members questioned whether any support packages were available for families who have cared for young people in supported living.

Officers advised members that it is important that early conversations were undertaken with families to help plan for transition at a younger age. The Transition Panel is open to all transition information and will be used strategically and operationally. Officers will report back to Scrutiny in six months' time on how the panel has embedded in practice.

Members considered the report as circulated within the agenda pack.

Following scrutiny, the report was noted.

5. **Pre-decision Scrutiny**

Quarterly Performance Report Quarter 3

Members commented that the new Performance Report layout was difficult to navigate.

The Director of Social Services, Health and Housing thanked members for the feedback which could be used to review the way the data is presented. The current report contains corporate

presentations and trend analysis. The Director confirmed it would be helpful to work with committee members to identify what information would be relevant to the committee going forward.

The Chair acknowledged that Performance Data Training sessions had been undertaken for all members but suggested a further session be arranged to re-visit data pertinent to the committee to aid members understanding.

Members asked for further clarification regarding why some data was not suitable for comparison.

The Head of Housing and Communities referred to the Key Performance Indicators (KPI's) on pages 39-47 of the report and advised members that items not suitable for comparison had not been reported on in previous years. The data related to a number of new KPI's used to monitor new activity and intended impacts.

The Director commented that work had been undertaken previously with members to identify how meaningful performance information could be presented. This work can be re-visited and it would be useful to have member involvement to steer what information would be helpful to the committee.

Members referred to page 42 of the report contained within the agenda pack and asked for further information on the Channel Panel.

The Head of Housing and Communities confirmed the Channel Panel was a multi-agency group set up to look at risks associated with people who may be drawn into terrorist activity. The KPI doesn't provide a clear indication of the current situation. In the previous year, the vulnerability of seven people was reduced following referral to the panel, however, during this year, there was only one referral. There is a need to review the KPI going forward to provide a more accurate depiction.

Officers confirmed the Channel Panel sits within the Community Safety Team; the Community Cohesion Officer provides coordination to the panel which is chaired by the Principal Officer for Safeguarding. Referrals can be made to the Channel Panel if low level concerns are raised about an individual's behaviour and interests. The county borough is considered a low risk area and referral numbers are low but it is important to identify and address concerns. Ongoing work is needed on a corporate level to remind

staff and panel partners, about the referral pathway and the type of help and support that is available.

Members referred to page 45 of the report contained within the agenda pack and requested that an item was added to the Forward Work Programme to outline how households are prevented from presenting as homeless, to enable members to support residents.

The addition to the Forward Work Programme was welcomed by the Head of Housing and Communities who noted that Neath Port Talbot comes just under the national figure of 59%. The KPI reports on people who are owed a statutory homeless prevention duty. Recent changes in legislation require longer notice periods from landlords; staff are working with people earlier, before they are owed the statutory duty. Work is ongoing to establish how the data can be captured to give a clearer reflection of the work that is being undertaken.

Following scrutiny, members noted the report.

Neath Port Talbot Social Services Strategic Action Plan for Neurodivergence (Autism and other conditions) 2024-2027

The Chair thanked officers for the report which was straightforward to read and understand. It was noted that although Social Services work in partnership with Health and Education, the report relates to the Social Service provision across Children and Adult Services.

Officers thanked the Chair for their support and gave a brief overview of the report and proposed consultation process as detailed within the Cabinet board agenda pack.

The Chair commented that forms can be a barrier to neurodivergent individuals but the consultation form was open to capture individual's views.

Officers confirmed that time was available before the consultation commenced, to review the form to ensure it was user friendly for children and young people, and adults with cognitive difficulties to participate.

Members asked officers to provide further clarification of the remit of Education and Social Services.

Officers confirmed that Social Services worked in partnership with Health and Education. The aim of the strategic plan is purposely wide, and will include children, young people and adults who are subject to a care managed plan, open on a care and support basis. Work is undertaken with partners to support young people of school age, to meet their needs whilst identifying gaps. Some cases come before the Complex Needs Panel to ensure plans to support young people are appropriate to their specific needs. Officers noted that there are significant waiting lists within health for young people waiting for diagnosis and longer waiting lists in adult services, than there had been in previous years. The Additional Learning Needs (ALN) Act change has had implications for education. As part of the consultation, there will be discussions with wider partners and it is hoped that there will be continued multi agency work to achieve outcomes.

Members referred to data presented on page 99 of the report and enquired if there are plans to report on lower level needs going forward.

Officers confirmed that some young people are being supported through statutory services in community teams and by Team around the Family. Work is ongoing in regards to early intervention and prevention. The Children with Disability Team includes two portage workers who work with young people pre-diagnosis in conjunction with partners.

Members praised officers for their excellent work in this area and stated more needs to be done to support parent, carers and families by educating on neurodiverse conditions and the effects on individuals.

Officers thanked members for their comments and agreed the importance of awareness raising and training, particularly amongst council staff to enable support and signposting. Links have already been made with the fostering community and carers will be considered as part of the consultation events with links to the Principal Officer Leads for Carers. Principal Officers are aware of the plan and consideration is given to how families can be supported taking into account individual needs.

Members agreed that awareness was of extreme importance not only for families but for all agencies; small adjustments can be made to benefit neurodivergent individuals.

Officers advised members that the training developed through Autism Wales (now Neurodivergence Wales) has moved on from raising awareness to focus on understanding. There is a link contained in the report to the training modules. A third module is being added in relation to assessment which may address situations around planning and preparation for meetings with health professionals. The training modules are available in the public realm with links to Health/Education/Family/Social Services and Communities. Other training elements are available and are more targeted for specific conditions.

Following scrutiny, the recommendation was supported to Cabinet Board.

The Corporate Parenting Charter

Officers gave an overview of the report contained within the Cabinet Board agenda pack.

Following scrutiny, the recommendation was supported to Cabinet Board.

Policy on Financial Contributions for Temporary Accommodation

Officers gave an overview of the report contained within the Cabinet Board agenda pack.

Following scrutiny, the recommendation was supported to Cabinet Board.

6. Committee Action Log

The committee action log was noted.

7. Forward Work Programme 2023/24

The Chair requested a meeting with officers to discuss the Forward Work Programme in more detail to consider areas which to date may have been overlooked.

The forward work programme was noted.

8. **Urgent Items**

There were no urgent items.

9. **Access to Meetings**

Resolved: to exclude the public for the following item(s) pursuant to Section 100A(4) and (5) of the Local Government Act 1972 and the relevant exempt paragraphs of Part 4 of Schedule 12A to the above Act.

10. **Pre-decision Scrutiny of Private Item/s**

Spot purchase contract for a sole occupancy care and support provision.

Following scrutiny, members noted the report.

Commissioning arrangements for developing NPT Mobile Response Service

Following scrutiny, the recommendation was supported to Cabinet Board.

**Cllr. C. Galsworthy
CHAIRPERSON**

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Social Services, Housing and Community Safety Scrutiny Committee
(Multi-Location Meeting - Council Chamber, Port Talbot & Microsoft Teams)

Members Present:

18 April 2024

Chairperson: Councillor C.Galsworthy

Vice Chairperson: Councillor H.C.Clarke

Councillors: H.Davies, O.S.Davies, S.E.Freeguard,
A.Lodwig, S.Rahaman and P.D.Richards

Officers In Attendance A.Thomas, C.Howard, A.Jarrett, A.Thomas and
K.Warren, N.Jones, S.Hockin, S.Jones,
H.Short, V.Smith and A.Thomas

Cabinet Invitees: Councillors J.Hale, S.Harris and A.Llewelyn

1. **Chair's Announcements**

The Chair welcomed everyone to the meeting.

2. **Declarations of Interest**

Cllr H.C.Clarke – Item 13, Personal – Friend works for organisation identified in report.

Cllr. S. Freeguard – Item 12, Personal – Sits on Board of organisation identified in report.

3. **Minutes of Previous Meeting**

The minutes of the meeting held on 2 February 2024 were approved as a true and accurate record.

4. **Pre-Decision Scrutiny**

Engagement & Participation Annual Report

Members considered the report as circulated within the agenda pack. The Director of Social Services advised that this item pertains to Children's Services. Reports relating to Adult Services and Housing will be brought to a future meeting.

Members referred to the report which outlined a meeting had been held with landlords. Members queried how many private landlords attended the meeting. Further, how many private landlords there are in NPT and if members could have a list of landlords so that the member can research how many private rental houses there are available in comparison to housing association properties. Officers confirmed that the meeting was attended only by private landlords. The forum was held to provide information, support and advice to landlords around things that may be of relevance to the landlords. It is intended to hold these forums every quarter. Officers advised that they would be unable to provide a list of all private landlords in the area and could not confirm how many private properties there are in Neath Port Talbot. However, this information may be held by Environmental Health.

The Chair advised that Rent Smart Wales holds a lot of information with regards to the private rentals available within specific wards. The Chair also asked officers to let the committee know of any future forums/events that committee members are able to attend, as they provide a lot of useful information to members.

Following scrutiny, the report was noted.

Annual Complaints Report

Members considered the report as circulated within the agenda pack.

Members asked for clarification on page 40. It was noted that all complaints were resolved at stage 1, however members queried if any complaints progress to further stages. The report also outlines complaints that were partially upheld, members queried if there were any appeals. Officers confirmed that there would have been a number of complaints which progressed to the next stage. Officers outlined the various stages of the complaints process. Stage 1 is an

investigation by internal officers. Stage 2 is an investigation by external officers and Stage 3 is a referral to the Ombudsman. Members advised that it would be useful to have the various numbers of complaints at different stages outlined within the report. The Director advised that he would obtain that information for members.

Members referred to page 42 of the report and the corporate complaints procedure. Members queried if there were any complaints which fell into this procedure that were related to Social Services. Officers advised that this information is sent to officers weekly and is available. Corporate complaints tend to straddle more than one directorate. Officers advised that they would circulate the information relating to complaints which were considered via the corporate complaints process.

Following scrutiny, the report was noted.

Policy on Rent and Service Charge Arrears Prevention and Recovery

Members considered the report as circulated within the agenda pack.

The policy sets out a process that officers would undertake to prevent people, living in temporary accommodation, accruing arrears, and what action would be taken if people continuously fail to pay rent or their service charge. Officers stressed the importance of supporting people in temporary accommodation to make regular payments towards the costs identified and for those that do find themselves in arrears, that they are supported and helped towards working towards paying off that debt. Officers outlined the importance in this process, not only to the financial impact on the Council when there are arrears but also when a person has a history of bad debt it makes it a lot more difficult for people to leave temporary accommodation. This may have a detrimental effect on the person themselves and also a large financial cost to the Council.

Officers outlined the process if a person is entitled to housing benefit. The housing benefit is paid directly to the Council therefore its very rare that a person would get into debt. However, where a person is not in receipt of housing benefit, a policy like this is required to allow the Council to take action where a person is responsible for paying their rent and they do not pay it. Alongside rent there is a service charge, approximately £16/week which residents in temporary accommodation are required to pay. This is often where the debt will

arise as people in temporary accommodation are responsible for paying that charge directly to the Council. To date, there has been very little consequence if a person fails to make regular payments to the authority. The policy will set out a clear framework which details how the authority will work with people who accrue arrears and also assist with people not getting into debt in the first instance.

Members sought assurances that the policy will not disadvantage vulnerable people. Officers recognised that people in temporary accommodation are often some of the most vulnerable members of the community, Officers advised that the policy would only be implemented where officers are satisfied that everything has been done to try and support the person living in temporary accommodation from accruing arrears. Members were provided with an overview with regards to what is done before a person is offered temporary accommodation, for example setting out the payments required, reading through associated contracts etc. in a way that is clear for the person.

When someone is placed in temporary accommodation, a person is allocated a Support and Accommodation Officer. Their role is to communicate with the person and develop a personal support plan for that person that is relevant to their life circumstances. Officers confirmed that they also linked with other organisations, including Welfare Rights, that could assist with supporting the person. Officer will also accompany the person to various appointments to help them to understand the advice that may be provided to them. Further, they can refer the person to specialist debt advice agencies who can assist with their debt management. The authority also provide a 'tenancy ready' courses. This course helps to prepare and gain skills ready to manage a home, for example budgeting. Support is also provided to help people access employment.

Officers gave an example of when the policy would not be implemented. This could happen when benefits are suspended, and the person would no longer be able to meet the payments required for temporary accommodation. Officer assisted the person in getting their benefits reinstated and also a back payment made. This meant that the person could then pay back the arrears.

Members queried how much outstanding arrears there are currently. Officers advised that they did not know the exact amount but that there were some notable amounts outstanding. Officers advised that they could obtain the figure and circulate to members.

Members noted the extensive support offered by the service that had been highlighted during the meeting.

Following scrutiny, the recommendation was supported to Cabinet Board.

Grant Arrangements for the Provision of Warm and Welcoming Spaces SPF Sustainable Communities Grant Funding

Members considered the report as circulated within the agenda pack.

Members asked that they be provided with a list of the warm spaces that are currently available for people to access. Officers advised that they would circulate this information.

Following scrutiny, the recommendation was supported to Cabinet Board

5. **Urgent Items**

There were no urgent items.

6. **Access to meetings**

Resolved: to exclude the public for the following item(s) pursuant to Section 100A(4) and (5) of the Local Government Act 1972 and the relevant exempt paragraphs of Part 4 of Schedule 12A to the above Act.

7. **Pre-Decision Scrutiny of Private Item/s**

Contractual Arrangements for Third Sector and Non-Regulatory Services funded by Social Services, Health and Housing

Members considered the report as circulated within the agenda pack.

Following scrutiny, the report was noted.

2024/25 Contractual Arrangements for a Range of Services Funded Through the Housing Support Grant

Members considered the report as circulated within the agenda pack.

Following scrutiny, the report was noted.

CHAIRPERSON

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Social Services, Housing and Community Safety Scrutiny Committee

12 July 2024

Report of the Social Services, Housing and Community Safety Committee Chairperson

Matter Information

Wards Affected:

All Wards.

Annual Report of the Social Services, Housing and Community Safety Scrutiny Committee

Purpose of the Report:

The main aim of this report is to highlight the work that has been undertaken by the Social Services, Housing and Community Safety Scrutiny Committee 2023/2024 and to note and commend the report to Council.

The document may also facilitate discussions on additional items that could be included within the work programme for 2024/2025.

Background:

To provide an overview of the work of the committee for 2023/2024.

Financial Impacts:

No Impact.

Integrated Impact Assessment

There is no requirement at this stage to undertake an Integrated Impact Assessment as this report is for information only.

Valleys Communities Impacts:

No impacts.

Workforce Impacts

No impacts.

Legal Impacts

No legal impacts.

Risk Management Impacts:

No impacts.

Consultation

There is no requirement for external consultation on this item.

Recommendations

That the Social Services, Housing and Community Safety Committee note and endorse the annual Report 2023/2024 attached at Appendix A and commend to Council.

Reasons for Proposed Decision

To note and endorse the Annual Report 2023/2024 of the Social Services, Housing and Community Safety Scrutiny Committee.

Implementation of Decision

Immediate.

Appendices

Appendix A – Social Services, Housing and Community Safety Scrutiny Committee Annual Report 2023-2024

Appendix 1 – Social Services, Housing and Community Safety Scrutiny Committee Annual Report Table 2023 - 2024

List of Background Papers

None.

Officer Contact

Cllr Charlotte Galsworthy - Chair of the Social Services, Housing and Community Safety Scrutiny Committee

cllr.c.e.galsworthy@npt.gov.uk

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2023/2024

**‘Social Services, Housing and Community
Safety Annual Report’**

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1. Chair's Foreword

It is with great pleasure that I present the Annual Report for the Social Services, Housing and Community Safety Scrutiny Committee May 2023 – April 2024

This report provides the opportunity to reflect on the work that has been undertaken by the committee and its attempts to ensure that any decisions taken are in the best interests of the citizens of Neath Port Talbot

The Scrutiny Committee worked during the year to scrutinise various decisions to be taken by the Council.

The Committee continued to monitor quarterly performance management data and scrutinise the information received. The committee scrutinised various decisions including the Policy on Rent and Service Charge Arrears Prevention and Recovery, Policy on Financial Contributions for Temporary Accommodation, Neath Port Talbot Social Services Strategic Action Plan for Neurodivergence (Autism and other conditions) 2024-2027 and the Directors Annual Report 2022-2023.

The committee also continued its own work and received information pertaining to Unpaid Carers, Hospital Admissions and Discharge Processes and Information Sharing in Respects of the Transition Process between Children and Adult Services.

I would like to take this opportunity to thank my Vice Chair, Councillor Helen Clarke for her continued support along with the Cabinet members , Councillor Alun Llewelyn, Councillor Jo Hale and Councillor Sian Harris, who have been present at the meetings to listen to and consider the views of the committee prior to making any decisions .

Finally, I would like to thank the officers for their invaluable support, continued hard work, professionalism and guidance throughout the year

Councillor. C.Galsworthy, Chairperson
Social Services, Housing and Community Safety Scrutiny Committee

2. Introduction to Scrutiny

The Centre for Public Scrutiny suggests that there are four key principles to effective Scrutiny and they are:

1. provides ‘critical friend’ challenge to executive policy-makers and decision-makers
2. enables the voice and concerns of the public and its communities
3. is carried out by ‘independent minded governors’ who lead and own the Scrutiny process
4. drives improvement in public services

Scrutiny is an integral part of the Council’s political structure and in many ways it plays a key role in assisting the Cabinet. Scrutiny Committees in the Council have met regularly through the year and have considered a wide range of issues. A number of the Scrutiny Committees have undertaken some in depth work as part of their forward work programmes, and this is highlighted within the various Annual Reports of the scrutiny committees.

The Scrutiny Committees within the Council are:

- Cabinet
 - Policy & Resources Sub
- Education, Skills and Wellbeing
- Social Services, Housing and Community Safety
- Environment, Regeneration & Streetscene Services

Each of the Committees includes a mix of non-Executive Councillors, that are politically balanced to reflect the political balance of the Council. The Chairs and Vice Chairs plus the Committee Membership are decided annually by Full Council. Each Committee meets at least 8 times during a Civic Year.

3. Purpose of Annual Report

3.1 The main aim of this report is to highlight the work that has been undertaken by the Social Services, Housing and Community Safety Committee Scrutiny Committee 2023-2024.

3.2 The document may also facilitate discussions on additional items that could be included within the work programme for 2024-2025.

4. Overview of the work of the Social Services, Housing and Community Safety Committee 2023/2024

4.1 Number of Meetings

The Social Services, Housing and Community Safety Scrutiny Committee met on 9 occasions during 2023/2024.

4.2 The Work Programme 2023/2024

Generally the agendas for the scrutiny meetings have been consistent with those outlined in the forward work programme. The Committee agree its Scrutiny work programme during their Forward Work Programme Workshop on 29th June 2023.

When developing the work programme it was essential to give consideration to the key plans and strategies of the Council. The work programme also includes the results of any external inspections that had been undertaken within a specific service area or on a corporate level.

The review of the work of the Committee is included in the following pages has been structured to reflect the key roles of the Committee: Pre-Decision Scrutiny (which included policy development and review) and any items they wished to look at as part of their remit (usually for information purposes)

5. Key Issues considered during 2023/2024

Throughout the civic year the Committee is consulted on a number of areas that require decision. These range from routine general issues to the larger more complex decisions. Cabinet Board Members are in attendance during discussions and any views of the Committee are taken on board prior to making a decision.

The Scrutiny Committee also undertakes the performance monitoring role by considering a wide range of reports. Members challenge the information that is included which enables them to understand the issues facing the service. These reports are monitored on a quarterly basis.

As well as scrutinising key decisions, the Committee identifies topics within their remit in which they wish to look at in more detail. These items are usually for information purposes e.g. updating Members on specific projects of work.

The Council is well placed to demonstrate the improvements it has made to the scrutiny function, and it is essential that we continue to build on these developments.

- Issues considered

May 2023 – April 2024

As detailed in the table attached at Appendix 1.

6. Investigative Scrutiny

Each year a Scrutiny Committee can undertake a piece of work in more depth on a specific area where they feel they could assist in delivering service improvements. During the year the committee set up a Task & Finish Group to consider Social Impact Bonds. The remit of the group is to '*explore the use of social bonds in social care and other alternative financial models to enhance budgetary provision for services.*' The work of this group is currently ongoing.

7. Scrutiny Contact Information

The Scrutiny Team are located in the Chief Executive's Legal and Democratic Services section and their contact details follows:

Name	Position	Contact Details
Alison Thomas	Senior Scrutiny and Project Management Officer	E-mail a.thomas6@npt.gov.uk
Tom Rees	Scrutiny Officer	E-mail: t.rees1@npt.gov.uk
Pamela Chivers	Scrutiny Officer	E-mail: p.chivers@npt.gov.uk

Alternatively if you think Scrutiny should consider a certain area or issue as part of their work programme then please e-mail democratic.services@npt.gov.uk

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Appendix 1

Committee Name:	Social Services, Housing & Community Safety Scrutiny Committee
Number of Meetings held during the Council Year:	9

Date of Meeting	Issues Considered	Information/Monitoring/Decision	Amendments	Task and Finish Group Created
08.06.23	Tai Tarian Update	INFORMATION - The report was noted.	N/A	no
	Childrens Services Risk Management Mini Health Check	INFORMATION - The report was noted.	N/A	no
	Information Sharing in Respect of The National Review of Care Planning for Children and Young People Subject to the Public Law Outline Pre-Proceedings	INFORMATION - The report was noted.	N/A	No
	Neath Port Talbot Youth Justice and Early Intervention Draft Youth Justice Plan 2022-2023 (Renamed in the meeting as Youth Justice and Early Intervention Service Grading Analysis of the Youth Justice Plan 2022-2023)	INFORMATION - The report was noted.	N/A	no
	Unpaid Carers	INFORMATION - The report was noted	N/A	no
13.7.2023	Neath Port Talbot Adult Social Care Strategy 2023 - 2026	DECISION - Following scrutiny, the recommendation was supported to Cabinet Board.	No	No
	Draft Housing and Homelessness Strategic Plan 2023-26	DECISION - Following scrutiny, the recommendation was supported to Cabinet Board.	No	No
	Neath Port Talbot Children & Young People Social Care Strategic Plan 2023 – 2026	DECISION - Following scrutiny, the recommendation was supported to Cabinet Board.	No	No
	Children & Young People Services, Adult Services and Housing & Community Safety - 4th Quarter (April 2022- March 2023) Performance Report	MONITORING - The report was noted.	N/A	No
	PRIVATE - Asylum Dispersal and Refugee Settlement	INFORMATION - Following scrutiny, the report was noted.	N/A	No

21.9.2023	Annual Report	INFORMATION - Members agreed that the Social Services, Housing and Community Safety Scrutiny Committee note and endorse the annual Report 2022/2023 attached at Appendix 1 and commend to Council.	N/A	No
	Housing and Communities - Mid-Year Progress Report	INFORMATION - The committee noted the report	N/A	No
	Healthy Relationships for Stronger Communities Strategy	DECISION - Following scrutiny, the recommendation was supported to Cabinet Board.	No	No
	Commissioning of Care And Support Services For Three Supported Living Schemes	DECISION - Following scrutiny, the recommendation was supported to Cabinet Board	No	No
	Delegation under Local Government Legislation to Briton Ferry Town Council regarding the provision of a day service	DECISION - The recommendation was supported to Cabinet Board.	No	No
	Children & Young People, Adult Services and Housing & Community Safety - 1st Quarter (April 2023- June 2023) Performance Report	MONITORING - Following scrutiny, the report was noted.	N/A	No
	PRIVATE - Business Case For Establishing An In House Adult Family Placement Ser	DECISION - Following scrutiny, the recommendation was supported to Cabinet Board.	No	No
	PRIVATE - In-house delivery of Assistive Technology Installations, Maintenance and Removals	DECISION - Following scrutiny, the recommendation was supported to Cabinet Board.	No	No
	Audit Report No. 13 - Hillside Secure Children's Home.	INFORMATION - The report was noted.	N/A	No
	Adult Services Prevention, Early Intervention and Community Services Progress Update Report	INFORMATION - Members noted the report.	N/A	No
Permission to provide information on the 'The Transformation Programme - The Alliance Outline Business Case'	DECISION - Following scrutiny, members supported the recommendations to Cabinet Board.	No	No	
Neath Port Talbot Youth Justice and Early Intervention Draft Youth Justice Plan 2023-2024	DECISION - Following scrutiny, members supported the recommendations to Cabinet Board.	No	No	
Social Services Children and Young Peoples Single Point of Contact (SPOC)	INFORMATION - The Following scrutiny, members noted the report.	N/A	No	

16.11.2023	Children & Young People, Adult Services and Housing & Community Safety - 2nd Quarter (April 2023 - September 2023) Performance Report	MONITORING - Following scrutiny, members noted the report.	N/A	No
	PRIVATE - Contractual Arrangements for the Prevention and Wellbeing Service	DECISION - Following scrutiny, the recommendations were supported to Cabinet Board.	No	No
	PRIVATE - Hillside Redesign Report	DECISION - Following scrutiny, the recommendations were supported to Cabinet Board.	No	No
	PRIVATE - The Regulated Service (Service Providers and Responsible Individuals) (Wales) Regulations 2017 and Hillside Secure Children's Home Update	INFORMATION - Following scrutiny, the report was noted	N/A	No
04.01.2024	Budget Consultation 2024/2025	INFORMATION - Following scrutiny the report was noted	N/A	No
25.1.2024	Hospital Admission and Discharge Processes	INFORMATION - Following scrutiny, the report was noted.	N/A	No
	Directors Annual Report 2022-23	DECISION - Following scrutiny, the recommendation was supported to Cabinet Board.	No	No
	Housing and Homelessness Strategic Plan	DECISION - Following scrutiny, the recommendation was supported to Cabinet Board.	No	No
	Neath Port Talbot Children & Young People Social Care Strategic Plan 2023 – 2026	DECISION - Following scrutiny, the recommendation was supported to Cabinet Board.	No	No
	Neath Port Talbot Adult Social Care Strategy 2023 – 2024	DECISION - Following scrutiny, the recommendation was supported to Cabinet Board.	No	No
	PRIVATE - Business Case for Establishing an in-house Adult Family Placement Service	DECISION - Following scrutiny, the recommendation was supported to Cabinet Board.	No	No
	Permission to Consult on the review of Commissioned Violence Against Women, Domestic Abuse & Sexual Violence Emergency Accommodation Services.	DECISION - Following scrutiny, the recommendatoin was supported to Cabinet Board	No	No
2.2.2024	PRIVATE - Contractual arrangements with The Hollins	INFORMATION - Following scrutiny the report was noted	N/A	No
	PRIVATE - Housing Renewal & Adaptation Service Repayment of Disabled Facility Grant Monies	DECISION - Following scrutiny, the recommendatoin was supported to Cabinet Board	No	No
	PRIVATE - Review of client fees to ensure quality and sustainable assistive technology services	DECISION - Following scrutiny, the recommendatoin was supported to Cabinet Board	No	No

	PRIVATE - Nomination Agreement for Private Sector Temporary Accommodation	DECISION - Following scrutiny, the recommendation was supported to Cabinet Board with amendment	Yes	No
	Information Sharing in Respect of the Transition Process Between Children and Adult Services	INFORMATION - Following scrutiny, the report was noted.	N/A	No
	Quarterly Performance Report Quarter 3	MONITORING - Following scrutiny, members noted the report.	N/A	No
	Neath Port Talbot Social Services Strategic Action Plan for Neurodivergence (Autism and other conditions) 2024-2027	DECISION - Following scrutiny, the recommendation was supported to Cabinet Board	No	No
21.3.2024	The Corporate Parenting Charter	DECISION - Following scrutiny, the recommendation was supported to Cabinet Board.	No	No
	Policy on Financial Contributions for Temporary Accommodation	DECISION - Following scrutiny, the recommendation was supported to Cabinet Board.	No	No
	PRIVATE - Spot purchase contract for a sole occupancy care and support provision	INFORMATION - Following scrutiny, members noted the report.	N/A	No
	PRIVATE - Commissioning arrangements for developing NPT Mobile Response Service	DECISION - Following scrutiny, the recommendation was supported to Cabinet Board.	N/A	No
	Engagement & Participation Annual Report	INFORMATION - Following scrutiny members noted the report	N/A	No
	Annual Complaints Report	INFORMATION - Following scrutiny members noted the report	N/A	No
	Policy on Rent and Service Charge Arrears Prevention and Recovery	DECISION - Following scrutiny, the recommendation was supported to Cabinet Board	No	No
18.04.2024	Grant Arrangements for the Provision of Warm and Welcoming Spaces SPF Sustainable Communities Grant Funding	DECISION - Following scrutiny, the recommendation was supported to Cabinet Board	No	No
	PRIVATE - Contractual Arrangements for Third Sector and Non-Regulatory Services funded by Social Services, Health and Housing	INFORMATION - Following scrutiny, the report was noted	N/A	No
	PRIVATE - 2024/25 Contractual Arrangements for a Range of Services Funded Through the Housing Support Grant	INFORMATION - Following scrutiny, the report was noted	N/A	No

CABINET Forward Work Programmes 24/25

Meeting Date	Agenda Item	TYPE	Contact Officer	Purpose of the report	Wards affected	Cabinet Portfolio Holder	Relevant scrutiny committee	
Cabinet Wednesday, 24th July	Corporate Plan 2024-2027 Working towards a more prosperous, fairer and greener NPT	For Decision	Louise McAndrew/Caryn Furlow-Harris			Cllr.S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership	
	Strategic Equality Plan 2024/2028	For Decision	Rhian Headon Caryn Furlow-Harris	Is produced in accordance with the Equality Act 2020 (Statutory Duties) (Wales) Regulations 2011. The Plan sets out how as a council we are meeting the public sector equality duty.		Cllr.S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership	
	Annual Governance Statement 23/24	For Decision	Caryn Furlow-Harris	This demonstrates the system of internal controls which have been in place with the Council and provides examples of how the Council demonstrates compliance and good practice and meets the core and sub principles of effective governance.		Cllr.S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership	
	Digital, Data and Technology Strategy Annual Report 2024	For Monitoring	Chris Owen	This will update on the delivery of the Digital Data and Technology (DDaT) Strategy in 23/24, along with seeking support for the 24/25 priorities.		Cllr. S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership	
	Delegation of Council Functions under Section 16A of the (RTRA) Road Traffic Regulations Act 1984 to Welsh Government for Road Cycle Races in Wales	For Decision	David Griffiths	To seek authority to delegate Council Functions under Section 16A of the Road Traffic Regulations Act 1984 to Welsh Government for Road Cycle Races in Wales.		Cllr W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services	
	Trading Standards Legislation Update	For Decision	Ceri Morris	Legislation already in Statute to be added to the Constitution.		Cllr.C.Phillips Portfolio 5	Education, Skills and Wellbeing	
	RECURRING ITEMS (IF NEEDED):							
	Traffic Orders	For Decision	David Griffiths				Cllr.W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
	Land Disposals	For Decision	Simon Brennan				Cllr. J.Hurley Portfolio 4	Environment, Regeneration and Streetscene Services
	Select Lists	For Decision	David Griffiths				Cllr. W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services.
	Debt Write Offs	For Decision	Huw Jones				Cllr. S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Miscellaneous Grant Applications	For Decision	Huw Jones				Cllr.S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership

Meeting Date	Agenda Item	TYPE	Contact Officer	Purpose of Report	Wards affected	Cabinet Portfolio Holder	Relevant Scrutiny Committee
Cabinet (Special) 7 th August	The Cross Community Centre	For Decision	Chris Saunders	Consideration of future use of building		Cllr C.Phillips Portfolio 5	Education, Skills and Wellbeing
	Air Quality Action Plan	For Decision	Ceri Morris/ Celvin Davies	Due to the existence of the Margam/Taibach Air Quality Management Area (AQMA), the Council is required to prepare an Air Quality Action Plan (AQAP). The report will seek Member approval of the plan which will set out the actions the Council will take to improve air quality between 2024 – 2029.		Cllr.C.Phillips Portfolio 5	Education, Skills and Wellbeing
	Events and Festivals Report	For Decision	Chris Saunders	The report summarises the findings of the recently commissioned Events and Festivals Review to guide decision making around supporting, managing and resourcing events organised by the Council or on Council land. It also proposes the formation of a small team, on an invest to save basis, to manage events and festivals.		Cllr. C. Phillips Portfolio 5	Education, Skills and Wellbeing
	Regulation of Investigatory Powers Act Annual Report	For Monitoring	Craig Griffiths	An update report on the use of Council's Surveillance powers pursuant to the Regulation of Investigatory Powers Act.		Cllr.S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Welsh Language Annual Report 2023 -2024	For Monitoring	Caryn Furlow-Harris	This Annual Report is produced in accordance with the Welsh Language Standards (no.1) Regulations 2015, provides an overview of compliance with the standards with which we had a duty to comply during the year.		Cllr.S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership

Meeting Date	Agenda Item	TYPE	Contact Officer	Purpose of the report	Wards affected	Cabinet Portfolio Holder	Relevant scrutiny committee
Cabinet 11 th September	Revenue Budget Monitoring 24-25		Huw Jones			Cllr.S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Capital Budget Monitoring 24 -25		Huw Jones			Cllr. S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Treasury Management Outturn 24-25		Huw Jones			Cllr. S. Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Procurement Strategy	For Decision	Craig Griffiths	To set Strategic Procurement goals for Neath Port Talbot Council and to address an organisation wide approach to Procurement Digitisation, Social Value and Commercial operations.		Cllr.S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Viva Port Talbot BID Renewal Ballot 2024		Simon Brennan			Cllr. J.Hurley Portfolio 4	Environment, Regeneration and Streetscene Services
	Part Night Street Lighting Pilots Report	For Decision	Mike Roberts	To agree the location and details of part night street lighting pilots		Cllr.S.Jones Portfolio 10	Environment, Regeneration and Streetscene Services
	Flood Risk Management Plan	For Decision	Mike Roberts/ Steve Owen			Cllr. S.Jones Portfolio 10	Environment, Regeneration and Streetscene Services
	Public Participation Strategy 2023-2027- Progress Report	For Monitoring	Caryn Furlow Harris Anita James	It will provide an update on the progress to date with the actions in the Public Participation Strategy.		Leader Portfolio 1	Community, Finance and Strategic Leadership
	Management of Japanese Knotweed	For Decision	James Davies	Update on the treatment policy and operational plan.		Cllr. W. Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
	Transfer Station Energy Contract	For Decision	Mike Roberts	Seek Member approval to enter into a contract for the supply of electricity to the Council's Transfer Station at Crymlyn Burrows		Cllr. S.Jones Portfolio 10	Environment, Regeneration and Streetscene Services
	Review of Council Civil Contingency Arrangements	For Decision	Sheenagh Rees/ Emma John			Cllr.S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Strategic Equality Plan Annual Report 23/24	For Decision	Rhian Headon/ Caryn Furlow- Harris	The Annual Report for 2023/2024 provides an account of progress in meeting the Public Sector Equality Duty and in particular against the equality objectives and actions set out in the Strategic Equality Plan.		Cllr.S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Permission to Tender for an Independent Professional Advocacy Service	For Decision	Hayley Short/ Angela Thomas	To seek permission to retender Independent Advocacy Service in line with procurement regulations as the contract is coming to an end.		Cllr.J.Hale Portfolio 7	Social Services, Housing and Community Safety
	Permission to consult on remodelling of Short Breaks.	For Decision	Angela Thomas	PRIVATE ITEM		Cllr.J.Hale Portfolio 7	Social Services, Housing and Community Safety
	Appointment and Removal of School Governors	For Decision	John Burge	To appoint and remove Local Authority School Governors.		Cllr. N.Jenkins Portfolio 3	Education, Skills and Wellbeing

	RECURRING ITEMS (IF NEEDED)						
	Various Traffic Orders (Detail not available)	For Decision	David Griffiths	Various Traffic Orders (If Needed)			Cllr W.Griffiths Portfolio 9 Environment, Regeneration and Streetscene Services
	Various Land Disposal Reports (If needed)	For Decision	Simon Brennan	Disposal of Land (If Needed)			Cllr J.Hurley Portfolio 4 Environment, Regeneration and Streetscene Services
	Select Lists	For Decision	David Griffiths				Cllr.W.Griffiths Portfolio 9 Environment, Regeneration and Streetscene Services
	Debt Write Offs	For Decision	Huw Jones				Cllr. S. Knogle Portfolio 2 Community, Finance and Strategic Leadership
	Miscellaneous Grant Applications	For Decision	Huw Jones				Cllr. S.Knogle Portfolio 2 Community, Finance and Strategic Leadership

Meeting Date	Agenda Item	TYPE	Contact Officer	Purpose of the report	Wards affected	Cabinet Portfolio Holder	Relevant scrutiny committee
Cabinet 2 nd October	Young People Housing Support Grant Funded Services (Permission to Re-tender).	For Decision	Hayley Short/ Chele Howard	Proposal for the recommissioning of Young People Housing Support Grant Funded Services		Cllr. A.Llewelyn Portfolio 8	Social Services, Housing and Community Safety
	Outcome of Vehicle Procurement	For Decision	Mike Roberts/ David Griffiths	Seek Member approval to award a contract for the purchase of recycling collection vehicles collection vehicles and for associated funding.		Cllr. W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
	Permission to tender Domicilliary Care Framework	For Decision	Angela Thomas	To seek permission to retender Domiciliary Care Framework in line with procurement regulations as the contract is coming to an end.		Cllr.J.Hale Portfolio 7	Social Services, Housing and Community Safety
	Self Assessment 2023/2024	For Decision	Louise McAndrew/ Anita James			Cllr. S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Corporate Plan Annual Report 2023/2024	For Decision	Louise McAndrew/ Caryn Furlow- Harris	The purpose of the report is to approve the content of both the Corporate Plan Annual Report and Self- Assessment 2023 – 2024. Both documents reflect on progress made during 2023 – 2024. In relation to the delivery of the council's well-being objectives and how well we performed as a council.		Cllr S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Permission to tender a Housing First Service.	For Decision	Chele Howard/ Hayley Short	PRIVATE ITEM		Cllr.A Llewelyn Portfolio 8	Social Services, Housing and Community Safety
	Celtic Leisure (Update)	For Decision	Chris Saunders	To provide an update for members on the outcomes of the working group and the costs and opportunities of insourcing.		Cllr.C.Phillips Portfolio 5	Education, Skills and Wellbeing
	An overview of the School Based Counselling Service (SBCS) support for schools and staff wellbeing.	For Monitoring	Zoe Ashton-Thomas/ Rhian Miller	Provides an update on 2023/2024 data across the service including number of pupils accessing therapy, waiting times, outcomes and a thematic overview of need. It will also provide an overview of the School Staff Supervision Project.		Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Welsh in Education Strategic Plan Annual Report	For Monitoring	Rhiannon Crowhurst	Statutory duty to report on the Annual Progress to Welsh Government /Members		Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Strategic School Improvement Programme Proposal to reorganise ALN Provision at Cwmtawe Comprehensive School	For Decision	Rhiannon Crowhurst	Permission to Consult on Proposal		Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Permission to consult and pilot an alternative night time support	For Decision	Hayley Short	Private Item		Cllr. J.Hale Portfolio 7	Social Services, Housing And Community Safety
	Business Case for Payroll Software	For Decision	Hayley Short	Private Item		Cllr. Hale Portfolio 7	Social Services, Housing And Community Safety
	Hillside Managers Report	For Monitoring	Keri Warren	Private Quarterly Monitoring Report – outcome of inspections of Hillside Children's Home		Cllr. S.Harris Portfolio 6	Social Services, Housing and Community Safety.
	Hillside Responsible Individual Report	For Monitoring	Keri Warren	Private Quarterly Monitoring Report – outcome of inspections of Hillside Children's Home.		Cllr.S.Harris Portfolio 6	Social Services, Housing and Community Safety.
	Options Appraisal Disabled Facilities Grant	For Decision	Chele Howard	Proposed options to enhance the sustainability of the Disabled Facilities Grant		Cllr. J.Hale Portfolio 7	Social Services, Housing and Community Safety

	Tree Policy and Operational Plan	For Decision	James Davies	An update to the Tree Policy and creation of a Tree Management Operational Plan.		Cllr. W. Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
	RECURRING ITEMS (IF NEEDED)						
	Various Traffic Orders (Detail not available)	For Decision	David Griffiths	Various Traffic Order (if needed)		Cllr W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
	Various Land Disposal Reports (If needed)	For Decision	Simon Brennan	Disposal of Land (If Needed)		Cllr J.Hurley Portfolio 4	Environment, Regeneration and Streetscene Services
	Select Lists	For Decision	David Griffiths			Cllr W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
	Debt Write Offs	For Decision	Huw Jones			Cllr. S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Miscellaneous Grant Applications	For Decision	Huw Jones			Cllr. S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership

Meeting Date	Agenda Item	TYPE	Contact Officer	Purpose of the report	Wards affected	Cabinet Portfolio Holder	Relevant scrutiny committee
Cabinet 23 rd October 2024	Hillside Managers Report	For Monitoring	Keri Warren	PRIVATE ITEM		Cllr. S.Harris Portfolio 6	Social Services, Housing and Community Safety
	Hillside Responsible Individuals Report	For Monitoring	Keri Warren	PRIVATE ITEM		Cllr. S.Harris Portfolio 6	Social Services, Housing and Community Safety
	Regional Transport Plan	For Monitoring	David Griffiths/ Amanda Phillips	This report provides Members with an overview of the duties of the Corporate Joint Committee that has been mandated to produce a Regional Transport Plan for Southwest Wales for Submission to Welsh Government in March 2025.		Cllr. W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
	Active Travel Annual Report	For Monitoring	David Griffiths/ Amanda Phillips	Provides an overview of works completed and schemes under design development together with a breakdown of works funded out of the West Governments core allocation funding.		Cllr. W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
	The Active Travel (Wales) Act 2023 – Neath Port Talbot Active Travel Delivery Plan (2024 – 2029)	For Decision	Amanda Phillips David W.Griffiths	This plan highlights the strategy and proposed actions for Members consideration that are needed to achieve two broad aims within the county borough. To set out the strategic vision for active travel in Neath Port Talbot and demonstrate the Councils aspirations on how the active travel network will be improved and extended in the next five years.		Cllr W.Griffiths Portofio 9	Environment, Regeneration and Streetscene Services
	Disposal of Off Street Pay and Display Car Parks (Capacity and Utilization Review)	For Decision	David W Griffiths/ Ian Rees	This report considers surplus car parking capacity in the borough, income and expenditure with a view to reducing operational costs and to release the surplus land/buildings for potential re-development/regeneration or lease/asset transfer.		Cllr. W.Griffiths Portoflo 9	Environment, Regeneration and Streetscene Services
	Use of Containers on Safari Collections	For Decision	Mike Roberts	To establish policy regarding the use of containers as storage on black bag waste collection rounds.		Cllr.S.Jones Portfolio 10	Environment, Regeneration and Streetscene Services
	Report on HWRC Feasibility	For Decision	Mike Roberts	To inform Members on the outcome of feasibility work into suitable sites for a new HRWC in the Afan Valley area, and seek a decision regarding further work or not (further to Measure 17 of the approved Waste Strategy Action Plan)		Cllr. S.Jones, Portfolio 10	Environment, Regeneration and Streetscene Services
	Complaints and Compliments Annual Report 2023/2024	For Monitoring	Caryn Furlow- Harris	To provide an overview of the number of compliments and complaints received during 2023 – 2024.		Cllr.S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Contract Procedure Rules	For Decision Commend to Council 27 th November 24	Craig Griffiths	To agree new standing orders and procedural rules for contracts that are entered into by Neath Port Talbot Council.		Cllr.S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Permission to tender Accommodation Models for Young People	For Decision	Keri Warren	PRIVATE ITEM		Cllr. S.Harris Portfolio 6	Social Services, Housing and Community Safety
	Strategic School Improvement Programme Proposal to reorganise ALN provision at Cefn Saeson Comprehensive School	For Decision	Rhiannon Crowhurst	Permission to Consult on the Proposal		Cllr N.Jenkins Portfolio 3	Education, Skills and Culture
	Curriculum for Wales	For Monitoring	Mike Daley	To provide an update on the progress to date with the actions that schools have taken and the support they have received.		Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing

	Implementation of the Additional Learning Needs and Education Tribunal (Wales) Act 2018 in non-maintained settings, primary and secondary schools and all age schools and into Post 16.	For Monitoring	Zoe Ashton-Thomas/ Sophie Griffiths	Provides an update on the progress to date with the actions that schools and the Local Authority have taken in meeting the statutory duties around ALNET implementation and the support schools have received.		Cllr. N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Childcare Rents in School	For Decision	Sarah Griffiths/ Lisa Clement-Jones	This report will provide an evaluation of the Childcare Rents in Schools Pilot. It will also provide proposed recommendations based upon the evaluation of the pilot.		Cllr. N. Jenkins Portfolio 3	Education, Skills and Wellbeing
	RECURRING ITEMS (IF NEEDED)						
	Various Traffic Orders (Detail not available)	For Decision	David Griffiths	Various Traffic Orders (If Needed)		Cllr W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
	Various Land Disposal Reports (If needed)	For Decision	Simon Brennan	Land Disposal (If Needed)		Cllr J.Hurley Portfolio 4	Environment, Regeneration and Streetscene Services
	Select Lists	For Decision	David Griffiths			Cllr.W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
	Debt Write Offs	For Decision	Huw Jones			Cllr S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Miscellaneous Grant Applications	For Decision	Huw Jones			Cllr.S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership

Meeting Date	Agenda Item	TYPE	Contact Officer	Purpose of the Report	Wards affected	Cabinet Portfolio Holder	Relevant Scrutiny Committee
Cabinet 13 th November							
	Assessing Transport Suppliers and Drivers DBS (Home to School and Social Services Transport) Policy	For Decision	Brendan Griffiths/ David Griffiths	This will provide a new Passenger Transport DBS Policy that will guide operators through the application process, sets out the assessment criteria and an appeals process.		Cllr. W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
	Admission to Community Schools	For Decision	Helen Lewis/ Chris Millis	The Council is the admission authority for community schools in its area and is required to determine its admission arrangements.		Cllr. N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	School Exclusion Update	For Monitoring	John Burge	Making Members aware of the exclusion information for the previous academic year.		Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Christmas New Year Opening Times – Libraries, Leisure Centres etc.	For Decision	Chris Saunders	Details of the Christmas and New Year Opening Times for Libraries and Leisure Centres etc.		Cllr.C.Phillips Portfolio 5	Education, Skills and Wellbieng
	Regeneration Strategy	For Decision	Andrew Collins	Work is being undertaken to produce a strategy which will form a reference and guide for future Regeneration Projects going forward.		Cllr. J. Hurley Portfolio 4	Environment, Regeneration and Streetscene Services
	Bus Franchising (Network Design)	For Decision	David Griffiths/ Brendan Griffiths	This report will set out the timeline for Bus Franchising and requires endorsement by Council of the new Bus Network that will operate in the County.		Cllr. W Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services.
	Aberavon Seafront Masterplan	For Decision	Chris Saunders	To adopt the Seafront Strategy		Cllr Cen Phillips Portfolio 5	Education, Skills and Wellbeing
	Margam Park Business Plan	For Decision	Chris Saunders	To provide an update on the NHLF bid for castle, and a business plan to meet the MTFP targets for the park.		Cllr. C.Phillips Portfolio 5	Education, Skills and Wellbeing
	Welsh Public Library Standards	For Monitoring	Chris Saunders	Provides an update in respect of the authorities library service performance against current Welsh Language Standards (WPLS) Framework 6 and note the feedback, comments and recommendations in the Welsh Library Report.		Cllr.C.Phillips Portfolio 5	Education, Skills and Wellbeing
	Attendance in Schools	For Monitoring	John Burge	Overview of Attendance across all Schools		Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Employability and Skills Strategy	For Decision	Rhiannon Crowhurst	To be Confirmed		Cllr.J.Hurley Portfolio 4	Education, Skills and Wellbeing
	Youth Engagement Strategy	For Decision	Rhiannon Crowhurst	Updated Strategy for Approval		Cllr N.Jenkins Portflio 3	Education, Skills and Wellbeing
	Service Plan from Education, Leisure and Lifelong Learning Directorate	For Monitoring	Chis Millis	Examples of Service Plans, their targets and progress from across different aspects of Education, Leisure and Lifelong Learning – needs to be monitored as part of regulatory inspections.		Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Replacement Local Development Plan – Preferred Strategy 2023-2038 (Consultation Draft, December 2024).	For Decision (Commend to Council)	Ceri Morris/ Lana Beynon			Cllr. W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
	Outcome of the consultation on improving recycling performance	For Decision	Mike Roberts	To seek Members approval for any proposed waste collection service changes following public consultation (further to Measure 11 of the approved Waste Strategy Action Plan).		Cllr.S.Jones Portfolio 10	Environment, Regeneration and Streetscene Services
	Leadership Strategy and its Impact on NPT Workforce in Schools	For Information	Mike Daley	Provides an update on the Leadership Strategy and the impact it has had across all schools.		Cllr. N.Jenkins Portfolio 3	Education, Skills and Wellbeing

	Teaching and Learning support and Development Programme	For Information	Mike Daley	It will provide an update on the progress to date with the actions within the Teaching and Learning Programme across all clusters.			Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	RECURRING ITEMS (IF NEEDED)							
	Various Traffic Orders (Detail not available)	For Decision	David Griffiths	Various Traffic Orders (If Needed)			Cllr W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
	Various Land Disposal Reports (If needed)	For Decision	Simon Brennan	Land Disposal (If Needed)			Cllr J.Hurley Portfolio 4	Environment, Regeneration and Streetscene Services
	Select Lists	For Decision	David Griffiths				Cllr.W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
	Debt Write Offs	For Decision	Huw Jones				Cllr.S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership
	Miscellaneous Grant Applications	For Decision	Huw Jones				Cllr.S.Knoyle Portfolio 2	Community, Finance and Strategic Leadership

Meeting Date	Agenda Item	TYPE	Contact Officer	Purpose of Report	Wards Affected	Cabinet Portfolio Holder	Relevant Scrutiny Committee
Cabinet 15 th January 2025							
	Hillside Managers Report	For Monitoring	Keri Warren			Cllr. S.Harris Portfolio 6	Social Services, Housing and Community Safety
	Hillside Responsible Individuals Report	For Monitoring	Keri Warren			Cllr.S.Harris Portfolio 6	Social Services, Housing and Community Safety
	Updating the Side Waste Policy	For Decision	Mike Roberts	To seek Member approval for an updated Side Waste Policy (further to Measure 6 of the approved Waste Strategy Action Plan)		Cllr.S.Jones Portfolio 10	Environment, Regeneration and Streetscene Services
	Permission to Tender for Emergency Accommodation for Women - Violence Against Women, Domestic Abuse and Sexual Violence .	For Decision	Hayley Short Chele Howard	To feedback on the outcome of the consultation for the proposed remodel of emergency accommodation and seek permission to retender VAWDASV Emergency Accommodation on the feedback.		Cllr A.Llewelyn Portfolio 8	Social Services, Housing and Community Safety
	Education, Leisure and Lifelong Learning Strategic Development Plan.	For Monitoring	Chris Millis	Provides an Update on the Progress to date with the Actions from within the Education, Leisure and Lifelong Learning Strategic Development Plan.		Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Impact of the Support by Case Assessment and Progression Team.	For Information	John Burge	It will provide an update on the progress to date with the actions from the Case Assessment Progression Team.		Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Vulnerable Learners Service	For Information	John Burge	Update on the support offered by the Vulnerable Learners Service and the impact it has had on pupils and families in NPT		Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Various Traffic Orders (Detail not available)	For Decision	David Griffiths			Cllr W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
	Various Land Disposal Reports (If Needed)	For Decision	Simon Brennan			Cllr J.Hurley Portfolio 4	Environment, Regeneration and Streetscene Services.

Meeting Date	Agenda Item	TYPE	Contact Officer	Purpose of Report	Wards Affected	Cabinet Portfolio Holder	Relevant Scrutiny Committee
Cabinet 5 th February 2025							
	Fleet and Heavy Plant Renewals	For Decision	Kevin Lewis	This report seeks approval to procure new and replacement vehicles and heavy plant in 2025/2026 that has reached the end of their economic life cycle and require replacement in line with the Authority's Fleet Renewals Programme.		Cllr. W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
	Road Safety Strategy (5 Year Plan)	For Decision (Commending to Council)	Joy Smith	This report sets out the development and adoption of a new Road Safety Strategy 2025 – 2030 for the Council. Education, Training and Publicity as well as a New Safe System of work for any road safety initiatives or mitigation required on the County Highway Network.		Cllr.W.Griffiths Portfolio 9	Environment, Regeneration and Streetscene Services
	Social Services Directors Annual Report	For Decision (Commending to Council)	Andrew Jarrett			Report of the Director of Social Services.	Social Services, Housing and Community Safety
	Strategic Risk Register	For Monitoring	Caryn Furlow-Harris			Cllr.S.Knoyle Portfolio 2	
	Library Strategy	For Decision		To approve the Library Strategy		Cllr.C.Phillips Portfolio 5	Education, Skills and Wellbeing
	Permission to Tender Supported Accommodation			Private Item			
	Various Traffic Orders (Detail not available)	For Decision	David Griffiths			Cllr W.Griffiths Portfolio 9	
	Various Land Disposal Reports (If Needed)	For Decision	Simon Brennan			Cllr J.Hurley Portfolio 4	

Meeting Date	Agenda Item	TYPE	Contact Officer	Purpose of Report	Wards Affected	Cabinet Portfolio Holder	Relevant Scrutiny committee
Cabinet 19 th March							
	Period Dignity Report	For Information	John Burge	Update on the spend and implementation of Period Dignity Scheme.		Cllr. N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Family Support in the Early Years. An overview of the family support provided by the Early Years and Flying Start Family Support Team.	For Information	Sarah Griffiths/ Lisa Clement-Jones	This report will provide an overview of the collaborative work across the Local Authority and Health in relation to providing equitable early help for children and families in the Early Years.		Cllr. N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Updating the Missed Bin Policy	For Decision	Mike Roberts	To seek Member approval for an updated Missed Bin Policy (further to the implementation of Measure 1 of the approved Waste Strategy Action Plan, once completed)		Cllr.S.Jones Portfolio 10	Environment, Regeneration and Streetscene Services
	School Budget Pressures	For Monitoring	Rhiannon Crowhurst	Members to monitor school pressures		Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Various Traffic Orders (Detail not available)	For Decision	David Griffiths			Cllr W.Griffiths Portfolio 9	
	Various Land Disposal Reports (If Needed)	For Decision	Simon Brennan			Cllr J.Hurley Portfolio 4	

Meeting Date	Agenda Item	TYPE	Contact Officer	Purpose of Report	Wards Affected	Cabinet Portfolio Holder	Relevant Scrutiny committee
Cabinet 9 th April							
	Social Services Complaints Annual Report	For Monitoring	Leighton Jones			Cllr.A.Llewellyn Portfolio 8 Cllr S.Harris Portfolio 6 Cllr J Hale Portfolio 7	
	Various Traffic Orders (Detail not available)	For Decision	David Griffiths			Cllr W.Griffiths Portfolio 9	
	Various Land Disposal Reports (If Needed)	For Decision	Simon Brennan			Cllr J.Hurley Portfolio 4	

Meeting Date	Agenda Item	TYPE	Contact Officer	Purpose of Report	Wards Affected	Cabinet Portfolio Holder	Relevant Scrutiny committee
Cabinet 30 th April							
	Hillside Managers Report	For Monitoring	Keri Warren			Cllr.S.Harris Portfolio 6	
	Hillside Responsible Individuals Report	For Monitoring	Keri Warren			Cllr.S.Harris Portfolio 6	
	Early Years and Flying Start Childcare	For Information	Sarah Griffiths/Lisa Clement-Jones	This report will provide information in relation to the Early Years and Flying Start Childcare Sector including the impact of Flying Start Expansion.		Cllr.N.Jenkins Portfolio 3	Education, Skills and Wellbeing
		Various Traffic Orders (Detail not available)	For Decision	David Griffiths			Cllr W.Griffiths Portfolio 9
	Various Land Disposal Reports (If Needed)	For Decision	Simon Brennan			Cllr J.Hurley Portfolio 4	

Meeting Date	Agenda Item	TYPE	Contact Officer	Purpose of Report	Wards Affected	Cabinet Portfolio Holder	Relevant Scrutiny committee
Cabinet 21 st May							
	Strategic Schools Improvement Programme Proposal to reorganise ALN provision at Cwmtawe Comprehensive School	For Decision	Rhiannon Crowhurst	Final Determination of the Proposal		Cllr. N.Jenkins Portfolio 3	Education, Skills and Wellbeing
	Strategic Schools Improvement Programme Proposal to reorganise ALN provision at Cefn Season Comprehensive School	For Decision	Rhiannon Crowhurst	Final Determination of the Proposal		Cllr. N.Jenkins Portfolio 3	Education, Skills and Wellbeing.
	Various Traffic Orders (Detail not available)	For Decision	David Griffiths			Cllr W.Griffiths Portfolio 9	
Various Land Disposal Reports (If Needed)	For Decision	Simon Brennan			Cllr J.Hurley Portfolio 4		

Social Services, Housing and Community Safety Scrutiny Committee

(All starting 2pm unless otherwise stated)

Meeting Date	Agenda Item	Contact Officer
2024		
12 July 1.00 p.m.	Selected from Cabinet Forward Work Programme	
19 September	Selected from Cabinet Forward Work Programme	
	Permission to tender Domiciliary Care Framework (Decision)	Angela Thomas
	PRIVATE ITEM – Permission to tender a Housing First Service (Decision)	Chele Howard/Hayley Short
	Options Appraisal Disabled Facilities Grant (Decision)	Chele Howard

	PRIVATE ITEM - Permission to tender Accommodation Models for Young People (Decision)	Keri Warren
	PRIVATE ITEM - Permission to consult and pilot an alternative night time support (Decision)	Hayley Short/Angela Thomas
	PRIVATE ITEM – Business Case for Payroll Software (Decision)	Hayley Short/Angela Thomas
7 November	Selected from Cabinet Forward Work Programme	
	Permission to Tender for Emergency Accommodation for Women – Violence Against Women, Domestic Abuse and Sexual Violence (Decision)	Hayley Short / Chele Howard
12 December	Selected from Cabinet Forward Work Programme	

2025		
23 January	Selected from Cabinet Forward Work Programme	
13 March	Selected from Cabinet Forward Work Programme	
1 May	Selected from Cabinet Forward Work Programme	

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